



PARK HOTEL  
ORCHARD SINGAPORE

**Rooms Reservation Form**

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Event : Asian Social Protection in Comparative Perspective  
9137

Fax : 6734 8145 / 6734

07 – 09 January 2009

From : NUS – Lee Kuan Yew School of Public Policy

Date : \_\_\_\_\_

**New Booking**

**Amendment**

**Cancellation**

Name of Guest	Arrival Date	Departure Date	ETA/ Flight	ETD/ Flight	Confirmation Number

**(1) Room Type & Daily Room Rate:**

- Superior (Room only) S\$205++ per night
- Superior (Room with 1 Daily Buffet Breakfast) S\$225++ per night
- Deluxe (Room only) S\$225++ per night
- Deluxe (Room with 1 Daily Buffet Breakfast) S\$245++ per night

**Room reservation/s for the above mentioned rates are subject to availability for prior reservation made before 01 December 2008**

**(2) Billing**

Personal Account ( ) Credit Card No. : \_\_\_\_\_ Expiry / \_\_\_\_\_

Cardholder's Name : \_\_\_\_\_

**(3) Requests**

**Terms & Conditions:**

- (i) *Only for Guaranteed Bookings against No Show, please acknowledge with signature and return copy to hotel. (For guaranteed bookings by guest personal account, please provide credit card details.)*
- (ii) *Guaranteed bookings are liable for one night charge in the event of any No-show or Cancellation without prior notice or less than 48 hours by the guest*
- (iii) *Non Guaranteed Bookings will be released 2 hours after flight arrival. If flight details are not provided, rooms will be automatically released at 1800hours.*
- (iv) *Please note that hotel check-in time is 2:00pm and check-out time is 12:00noon. A full day charge will apply if you require the hotel to pre-block the room one day in advance in order to guarantee early check-in.*
- (v) *Room rate is based on per room per night in Singapore Currency and is subject to 10% service charge and 7% goods and services tax unless otherwise stated.*

**This fax confirms the above reservation/s and information are correct. If there are any changes to the above, please inform the hotel no later than 48 hours prior to guest arrival.**

We look forward to welcoming your valued guest/s to Park Hotel Orchard, Singapore.

Thank you for selecting Park Hotel Orchard, Singapore.

Confirmed by (Hotel):

No Show Guaranteed by

\_\_\_\_\_  
Name / Signature / Date

\_\_\_\_\_  
Authorized signature



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(In the event of No show / last minute cancellation  
, one night no show charge will be charge to  
the credit card provided.)